

IMPORTANT INFORMATION – PLEASE DO NOT IGNORE

Date: 4th June 2026

Dear Customer,

We recently wrote to all our customers to notify you of some forthcoming changes to the structure of our business. At the time we promised further communication relating to some of the key details of our new business. As we get closer to the go live 1st July, there will be some actions required from our customer, which we will work to support.

As detailed in our previous communication, the new Paragon Print entity will be made up of two separate legal entities Paragon Peterborough Ltd and Print Trade Suppliers Limited. Whilst we will operate as one group and offer you a seamless service with work being placed at the most appropriate site, those legal entities will have separate accounting details. For this reason, we are asking our clients make the following changes:

From 1st July, to continue transacting with Paragon Peterborough, Paragon Nottingham, PTS, PTS Technical, Southern Mail or Northern Mail, we would request that you set up the two Paragon Print legal entities using the details on the next page. This is separate to any existing relationship that you maintain with Paragon Customer Communications, who you may wish to retain on your system as a supplier for any products you source from the wider group currently.

Unfortunately, we are not yet able to share details of our VAT registration, due to delays in receiving them from HMRC, however we will share these as soon as they become available.

If you have any questions or concerns your usual Paragon representative is ready to help. Alternatively, you can contact the team using the email address: paragon.print@paragon-cc.co.uk

We value our relationship with you and look forward to continuing to work together.

Yours faithfully,



Kevin Semple
Director
Paragon Print UK

Paragon Peterborough Ltd

Lower Ground Floor, Park House,
16/18, Finsbury Circus, London, England, EC2M 7EB
Company Number: 02384773

Print Trade Suppliers Ltd

Lower Ground Floor, Park House,
16/18, Finsbury Circus, London, England, EC2M 7EB
Company Number: 08618197

Company Name		Paragon Peterborough Limited	Print Trade Suppliers Limited
Company Registered Address		Lower Ground Floor, Park House, 16-18 Finsbury Circus, London, England, EC2M 7EB	Lower Ground Floor, Park House, 16-18 Finsbury Circus, London, England, EC2M 7EB
Company registration Number		02384773	08618197
Business Activities		18129 - Printing not elsewhere classified	18129 - Printing not elsewhere classified
Trading Address(es)		Peterborough 41 - 44 Stapledon Road, Orton Southgate, Peterborough PE2 6TH	Castleford (PTS) Gilcar Way, Wakefield Europort, Castleford, West Yorkshire, WF10 5QS
		Northern Mail Unit 3, Narvik Way, Tyne Tunnel Trading Estate, Newcastle upon Tyne, NE29 7DE	PTS Technical Oddicroft Lane, Sutton Parkway, Sutton In Ashfield, NG17 5FB
		Southern Mail Units C3 & C4, Westpark 26, Chelston, Wellington, TA21 9FN	Nottingham Oddicroft Lane, Sutton Parkway, Sutton In Ashfield, NG17 5FB
Bank Details	Bank Name	National Westminster Bank plc	National Westminster Bank plc
	Branch Address	Huntingdon 92 High Street HUNTINGDON PE29 3DT	Huntingdon 92 High Street HUNTINGDON PE29 3DT
	Account Name	Paragon Peterborough Ltd	Print Trade Suppliers Ltd
	Account Number	29762723	29764173
	Sort Code	60-11-30	60-11-30
	IBAN	GB43NWBK60113029762723	GB81NWBK60113029764173
	Swift / BIC	NWBKGB2L	NWBKGB2L

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